



**Agenda Item Number: 2005-6-8A**

## **BERNALILLO COUNTY BOARD OF COUNTY COMMISSIONERS**

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**Meeting Date:** June 14, 2005

**Department:** Fire and Rescue **Staff Contact:** Bett Clark, Chief of Fire and Rescue  
Don Scott, Deputy Chief-Emergency Management  
John Dantis, Deputy County Manager

**TITLE:** All Hazard Emergency Operations Plan Amendments

**ACTION:** Motion to approve the amendments to the Bernalillo County All Hazard Emergency Operations Plan.

### **SUMMARY:**

On October 24, 2001 in compliance with the State of New Mexico's Disaster Emergency Plan, Bernalillo County established an Emergency Management Steering Committee to develop the first All Hazard Emergency Operations Plan also referred to as the "Emergency Operations Plan" (EOP) for Bernalillo County. The Board adopted the EOP on April 22, 2003.

In 2004, additional emergency management requirements from the U.S. Department of Homeland Security were instituted. The Emergency Management Steering Committee reviewed these requirements and updated the existing Emergency Operations Plan. Numerous briefings were conducted from December 1, 2004 through April 30, 2005 with each Commissioner, County Manager, Deputy County Managers, Department and Deputy Department Directors on the proposed changes to the EOP. Inputs from these meetings were integrated into the plan.

The following are the major changes to the amended EOP:

- Creating a HAZMAT section
- Assigning Primary and Secondary responsibilities to actual positions rather than divisions/departments
- Adding language that addresses conformance with the federally mandated National Incident Management System (NIMS)
- Creating an Environmental Health Annex (Appendix)
- Expanding the Resources list
- Developing an all-purpose Evacuation Map

In addition to the above, to ensure continuity and maintain the emergency management priority established by the Board, the Office of Emergency Management (OEM) has been established in May 2005. The OEM was created by making personnel adjustments and redeploying existing staff. The OEM is headed by a Deputy Fire Chief and includes three Emergency Management Specialists along with an Administrative Assistant and report directly to the Deputy County Manager for Public Safety. The OEM will significantly strengthen current efforts to provide emergency management services to all Bernalillo County residents.

**ATTACHMENT:**

1. Amended All Hazard Emergency Operations Plan

**FISCAL IMPACT**

None.

**STAFF ANALYSIS SUMMARY****COUNTY MANAGER**

The EOP is a vital County document and the proposed changes were required by the State. I recommend Board approval. TL 6/9/05

**DEPUTY COUNTY MANAGER FOR PUBLIC SAFETY**

Emergency Management services for Bernalillo County has and continues to be a priority. Within the past nine months a number of critical steps have been taken to improve and strengthen emergency management services within Bernalillo County. All job descriptions from the County Manager through Deputy Department Directors have been amended to include emergency management responsibilities. The County Emergency Management Committee has met and conferred with Commissioners, Deputy County Managers and all County Departments to seek input to this amended Emergency Operations Plan (EOP). Deputy Fire Chief Don Scott is to be commended along with the many others who have dedicated their time and worked so hard to make emergency management a priority. If the amended EOP is approved by the Board, a series of public briefings will be conducted in all Commission Districts to seek further input and inform community members of the EOP. The EOP meets the requirements set forth in the New Mexico Disaster Recovery and All Hazard Strategic Plans. This EOP is a proactive effort to engage all Bernalillo County First Responders and support departments to more effectively manage crisis situations within our community. I recommend approval. JDantis 6/6/05

**DEPUTY COUNTY MANAGER FOR COMMUNITY SERVICES**

Approval of the amended Emergency Operations Plan by the Board will allow the federal government to reimburse Bernalillo County for costs incurred in the event of a major catastrophe. Community Services Division departments are currently working on finalizing their own inter-departmental emergency operational plan to complement the All Hazard Emergency Operations Plan. I recommend approval. Julie M. Baca 06/08/05

**DEPUTY COUNTY MANAGER FOR PUBLIC WORKS**

Participation by departments in the emergency operations plan is imperative to enhance the County's responses to community disasters and emergency events. Department efforts in developing levels of response each shall make in preparation and in response to such events have been substantive. Emergency response training elements for personnel continue to be concentrated points of focus requiring accommodation within the work schedule norm. The individual employee effort made by those in various departments who have taken on the responsibility to enhance our collective ability to better respond in such events is significant and valuable to the community as a whole. TW 6/9/05

**DEPUTY COUNTY MANAGER FOR BUDGET & FINANCE**

The Finance Division is very concerned about operations during a disaster and has taken steps to ensure that appropriate procurements and disbursements will take place. Services involving financial systems, especially payroll and procurement, include disaster recovery issues. Dan Mayfield 06/09/05

## **LEGAL**

The Emergency Operations Plan and the new added requirements are consistent with the legal obligations imposed on local governments. TDC 05/27/05

## **FINANCE**

<b>Budget</b>	There is no direct fiscal impact related to the Emergency Operations Plan agenda, however a plan is necessary in order for Bernalillo County to be reimbursed by the Federal Emergency Management Agency (FEMA) in the event of a major catastrophe. Nona Lane, Accounting Officer, 5/26/05
<b>Purchasing</b>	No comment required. Al Trujillo, Sr. Buyer 5/25/2005
<b>Contracts</b>	No comment required. Al Trujillo, Sr. Buyer 5/25/2005
<b>Risk Management</b>	No comment required.

## **ELECTED OFFICIAL/OTHER**

### **Fire and Rescue**

The Emergency Operations Plan will ensure that all departments within Bernalillo County Government are ready to handle emergencies through coordinated response and recovery. The updated draft plan has been used once as part of tabletop exercise and once as part of a functional exercise within the County. All departments have had the opportunity to write the plan and will be expected to complete their own inter-departmental operational plan to complement the EOP. I recommend approval of the Bernalillo County All-Hazard Emergency Operations Plan. EJC 05/23/05